



CODE OF CONDUCT – PARENTS/CARERS

Team Luton is proud of its athletes, their achievements and the club's reputation. Please help us to maintain this and develop as a club by following this code of conduct.

Parents/carers are expected to:

1. Complete and return the membership, photography permission and medical declaration forms as requested by the club and detail any health concerns relevant to the child on the consent form. Any changes in the state of the child's health should be reported to the coach prior to coaching sessions.
2. Please ensure the club has up to date contact details for you and any alternative person (this can easily be updated by logging onto the Swim Club Manager database via the "[My information](#)" section of the club's website).
3. Deliver and collect the child punctually to and from coaching sessions/swim meets and take responsibility for their actions when they are not in the water. Please inform a member of the committee or coaching staff if there is an unavoidable problem.
4. Watch your child swim at least once per week so you can see the progress they are making and identify any concerns or issues for prompt resolution
5. If the club changes your child's lane and changing times, please remember the change is to provide appropriate levels of training and enable your child to progress and should be facilitated and encouraged at all times.
6. Ensure all fees are paid promptly and at the correct amount
7. Ensure your child is properly and adequately attired for the training session/events including all required equipment, i.e.





hats, goggles, drinks, – list of equipment available in the swimmers' code of conduct.

8. Seek permission from the coach or Parent Liaison Officer before a session if your child is to be collected early from a coaching session/meet and if so by whom.
9. Encourage their child to obey rules and teach them that they can only do their best.
10. Consider whether you can support Team Luton by volunteering to assist with some of the many jobs needed to run the club. For more information contact the Workforce Coordinator (see contact details at the end of this document).
11. Behave responsibly as a spectator at training/meets and treat swimmers, coaches, committee members, officials and parents of yours and other clubs with due respect, meeting the ASA commitment to equality, diversity and inclusion.
12. Ensure neither you or your child does not use inappropriate language within the club environment.
13. Show appreciation and support your child and all the team members.
14. Ensure your child's needs are met in terms of nutrition and listen to advice given from the club's head coach.
15. Support the club's head coach and committee appropriately and raise any concerns you have in an appropriate manner with the coach or a committee member (see contact details at the end of this document).
16. Do not enter poolside unless requested to do so or in an emergency. If you wish to have a discussion with the coach check with the club's Parent Liaison Officer how this can be arranged.





17. Most of all help your child enjoy the sport and achieve to the best of their ability.

The club will undertake to:

- a) Inform you at once if your child is ill and ensure their wellbeing until you are able to collect him/her.
- b) Inform you at once if your child is unable to continue the training session and requires collection.
- c) Ensure good child protection guidelines are followed at all times to keep your child safe.
- d) Ensure all activities are properly supervised, taught and coached and consent is obtained for any activity outside of that previously agreed.
- e) Ensure you are given appropriate training and support if you volunteer to help the club.

The parent/carer has a right to:

1. Make a complaint to the club if they feel the club or a member of the club is not acting appropriate to ASA/club laws and rules. Details of how to do this can be obtained from the club Welfare Officer.
2. Make a complaint on behalf of their child to the ASA.

Any misdemeanors and breach of this code of conduct will be dealt with by the club in accordance with its disciplinary policy.





Questions about this code of conduct

All queries in connection with the code of conduct should be directed to the club's Welfare Officer (welfare@teamluton.com) or Parent Liaison Officer (parentliaison@teamluton.com).

